

AIR INDIA LTD

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**PROPERTIES & FACILITIES DEPARTMENT,
AIR INDIA UNITY COMPLEX, PALLAVARAM CANTONMENT,
CHENNAI – 43
PH: 22566330/22561493**

TENDER NO:- MAA/CW/AUC/ISC/ SIGN/779 DATED 10-07-2017

Name of work : Providing signage boards for various buildings in Air India premises at Chennai.

NAME & ADDRESS OF THE CONTRACTOR

TELEPHONE NOS.

OFFICE :

RESIDENCE :

AIR INDIA LTD

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PROPERTIES & FACILITIES DEPT. C H E N N A I
ACCEPTANCE LETTER

To,
ED-SR,
AIR INDIA LTD,
CHENNAI

Sir,

We hereby unconditionally accept the tender terms and conditions in its entirety for T.NO.: MAA/CW/AUC/ISC/ SIGN / 779 dated 10-07-2017.

We also confirm that payment of Earnest Money Deposit has been made in the form of DD and receipt of the same is enclosed where applicable.

Date : _____

SIGNATURE OF THE TENDERER WITH RUBBER STAMP

PROPERTIES & FACILITIES DEPT. C H E N N A I
ACCEPTANCE LETTER

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SIGNATURE OF THE TENDERER WITH RUBBER STAMP

AIR INDIA LTD

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PROPERTIES & FACILITIES DEPT. C H E N N A I

TENDER NO:- MAA/CW/AUC/ISC/ SIGN/779 DATED 10-07-2017

Sub: Providing signage boards for various buildings in Air India premises at Chennai.

IMPORTANT NOTE
PROCEDURE FOR SUBMITTING OF TENDER

The tender for the subject work shall be submitted in two separate sealed covers. The Tenderers are required to convey in writing in the "Acceptance Letter" which shall be issued in duplicate along with the tender, their unconditionally acceptance to AIR INDIA's Tender Terms & Conditions in its entirety. It shall be the responsibility of the Contractor to collect the "Acceptance Letter" in duplicate from the issuing authority prior to submission of the tender.

"Cover No.1" superscribed "Acceptance of AIR INDIA LTD's Tender Conditions regarding Tender for.....(*as per the subject of the tender*)and bearing on the bottom left corner the name of Tenderer, will contain the following:

1. Acceptance Letter in duplicate fully completed.
2. Receipt of Earnest Money Deposit / Demand Draft / Bank Guarantee.

COVER NO.1 SHALL NOT CONTAIN ANY OTHER DOCUMENTS

"Cover No.2" to be submitted under separate sealed cover will contain only the Tender document and superscribed.....(*as per the subject of the tender....*) and bearing on the bottom left corner the name of the tenderer.

COVER NO.2 SHALL NOT CONTAIN ANY OTHER DOCUMENTS

Both the sealed Cover No.1 & 2 shall be properly pinned together and submitted. Tenders will be opened in the presence of any intending tenderers who may wish to be present at the time on the date and at the place indicated. Only the sealed Cover No.1 shall be opened first.

The offer from only those tenderers, who have submitted in *Cover No.1* their letter of Acceptance, conveying their unconditional acceptance of AIR INDIA LTD's Standard Conditions of Contract together with the receipt of Earnest Money Deposit shall be considered valid and *Cover No.2* containing the tender quotation for the subject work from such tenderers only shall be opened.

Those tenderers who do not fulfil the above requirements of Cover No.1 or Cover No.2 shall be rejected. The offers from those tenderers, who are unable to unconditionally accept AIR INDIA's Standard Conditions of Contract will also be rejected.

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PROPERTIES & FACILITIES DEPT. C H E N N A I

TENDER NO:- MAA/CW/AUC/ISC/SIGN/779

DATED 10-07-2017

TENDER FORM

Sub: Providing signage boards for various buildings in Air India premises at Chennai.

1.This tender shall consist of the following documents:

- Tender form
- Tender Notice
- Contract administration proforma
- Conditions of contract : may refer on our website under
- Amendment to condition of contract : tenders > PFD manuals
- Specification of work
- Additional conditions
- Schedule of quantities

2. The tender - documents duly completed accompanied with the official receipt of earnest money deposit be returned by registered post so as to reach the office of Dy.GM (O) (P&F) - PFD, Air india ltd, Airlines House, Meenambakkam, Chennai -27 on the date and by the time stipulated in the tender notice duly superscribing on the sealed envelope the works as mentioned in the tender notice and the tender number.

3. A tender not sent by registered post will not be accepted except if delivered by hand by accredited representative of the firm.

4. The tenders will be opened on the same day at 1530 hrs in the office of the Dy.GM (O) - (P&F) / PFD in the presence of intending tenderers who may wish to be present.

5. Air India ltd reserves to itself the right to accept or reject any tender either in whole or in part without assigning, any reason for doing so and does not bind itself to accept the lowest or any tender.

6. The conditions as per standard Air India Booklet ' Conditions of contract' which is available for perusal in the office of the Dy.GM (O) -(P&F)/ Airlines House, Chennai -27, (also available in our website) is applicable except for clause No: 9, and may please be perused by the quotationers, before submitting the quotations.

For Air India Ltd

Dy.GM (O) - (P&F) / PFD
Chennai

AIR INDIA LTD

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**PROPERTIES & FACILITIES DEPT.
CHENNAI.**

Tel no: 044 22566330/22561493

Ref : MAA/CW/AUC/ISC/ SIGN/780

Dt: 10-07-17

TENDER NOTICE

Name of the party:-

Sub: Providing signage boards for various buildings in Air India premises at Chennai.

TENDER NO:- MAA/CW/AUC/ISC/SIGN/779

DATED 10-07-2017

Estimated cost:	Rs.5,32,000/-
Earnest Money Deposit:	Rs.10,640/-
Tender Cost	Rs.500/-
Tender Opening date:	20-07-2017

Sealed tenders are invited from the contractors who have carried out works of similar nature for the above work.

Tender documents can be collected from the office of Dy.GM(O) – (P&F), Airlines House, Meenambakkam, Chennai -27 between 1000 hrs and 1300 hrs except on saturday, sunday and holidays on payment of Rs 500/- (non-refundable) from 10/07/17 to 19/07/17.

The completed priced tender documents sealed in cover No:2, will have to be deposited in the office of Dy.GM(O) – (P&F)/PFD, Airlines House, Meenambakkam, Chennai -27 along with cover No: 1 before 15.00 hrs on 20/07/17.

The cover No:1 shall contain unconditional acceptance letter duly signed by the tenderer along with receipt for the payment of EMD. The tenders will be opened on the same day at 1530 hrs in the presence of tenderers who may wish to be present.

Tenders without EMD will be rejected.

The tenders shall be valid for three months from the date of opening.

Air India Ltd is not bound to accept the lowest tender and reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever and tenders are not transferable.

This tender notice will form part of the tender documents.

Yours faithfully
For Air India Ltd

Dy.Gen.Manager(O) -P&F

AIR INDIA LTD

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PROPERTIES & FACILITIES DEPT. C H E N N A I

TENDER NO:- MAA/CW/AUC/ISC/SIGN/779

DATED 10-07-2017

Sub: Providing signage boards for various buildings in Air India premises at Chennai.

CONTRACT ADMINISTRATIVE PROFORMA

1. This tender shall consist of the following documents:

- Tender form
- Tender Notice
- Contract administration proforma
- Conditions of contract ; may refer on our website under
- Amendment to condition of contract ; tenders > PFD manuals
- Specification of work
- Additional conditions
- Schedule of quantities

2. The tenderer is required to deposit a sum of Rs 10,640/- (Rupees Ten thousands six hundred and forty only) as earnest money in the form of Demand Draft / Bank Gaurantee payable to Air India Ltd at Chennai.

3. The completed priced quotation documents sealed in Cover No: 2 will have to be deposited in the office of Dy. GM (O) -(P&F) / PFD, Airlines House, Meenambakkam, Chennai -27, along with Cover No: 1 before 1500 hrs on 20-07-2017.

4. The tenders will be opened on the same day at 1530 hrs in the office of Dy.GM(O) - (P&F) / PFD in presence of tenderers who may wish to be present.

5. In case the tenderer dose not wish to quote for the work, he may please send a regret letter on the date of opening of the tender.

6. EARNEST MONEY / SEURITY DEPOSIT

Earnest Money deposit : Rs 10,640/-

Total security Deposit : 10 % of contract value

7. Percentage permitted in rate analysis for extra / deviated items to cover Overheads and profits : 20%

AIR INDIA LTD

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DECLARATION

I/ We hereby confirm that in the event of any entry in this tender document, other than the relevant entry, shall make this tender invalid.

Date :

Signature of the tenderer with Rubber stamp.

AIR INDIA LTD

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PROPERTIES & FACILITIES DEPT. C H E N N A I

TENDER NO:- MAA/CW/AUC/ISC/ SIGN/779

DATED 10-07-2017

Sub: Providing signage boards for various buildings in Air India premises at Chennai.

ADDITIONAL CONDITIONS

1. a) The contract will be governed by the guidance on General conditions of contract and standard contract forms for civil works in public sector undertakings issued by the ministry of Finance, Bureau of public enterprises, construction wing, vide their circular No: ADVG General - 53/71/Cir.103/73 dt: 06.02.73 and procedure for civil works issued by Air India Ltd Headquarters with latest amendments made from time to time. These documents can be examined in the office of Dy.General Manager(O)- (P&F), P&F Dept, Air India Ltd, Airlines House, Meenambakkam, Chennai -27

b) Standard specifications (Air india Ltd) Volumes - I,II & III are applicable and may please be persued by the bidders, in Admin office of PFD, before submitting the quotation.
2. The contractor should visit the location and quote their rates after thorough examination of the work spot and as per the site conditions unless otherwise specified in the specifications and drawing.
3. The contractor should carryout the work with necessary safety precautions and without any hindrance to the staff working in the building and without any damages.
4. The water charge will be recovered at the rate of 1% of item consuming water and electricity charge will be recovered at the rate of 1% of item consuming electricity from the bills of contractor if it is supplied by Air india ltd. Contractor has to make his own arrangements for obtaining electrical power supply from the existing power points by providing necessary wires, ELCB, sub meter etc as per site condition.
5. The removed debris, if any, should be cleared away from the premises by any mode of transport without any extra cost.
6. The work should be completed within **02 weeks** from the date of commencement.
7. Retention amount for the value of work done will be withheld in the bills, as per Air India ltd procedure will be released after successful completion of defect liability period of **six months** (**6 months**)

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- 8) The rate quoted shall be inclusive of all taxes and levies . No extra payment shall be payable at a later date on this account.
- 9) The successful tenderer has to obtain necessary insurance policies for the work and workmen involved in the above work before commencement of work. No extra payment will be made on this account.
- 10) Wherever the existing wall / surfaces are disturbed, the contractor shall redo the surfaces to the original shape / position. No extra payment will be made on this account.
- 11) The materials for the painting items shall be consumed by the contractor as per manufacturer specification.
- 12) Contractor has to quote all the rates in figures and words.
- 13) The contractor shall barricade and properly cover Air India Ltd equipment's employees articles / vehicles etc. wherever required without any extra cost.
- 14) Contractors have to submit their PAN number, along with the tender.
- 15) Contractor has to adhere strictly as per specification, preambles to work, labour regulations, statutory obligations, terms and conditions of contract.
- 16) The rate shall be inclusive of scaffolding to all the heights.
- 17) Unless otherwise specified the co – efficient wherever necessary will be adopted as per Air India Ltd specifications.
- 18) E- Mail ID and Mobile phone number: It is mandatory on part of the contractor to inform E - Mail ID and mobile phone number of his / their firm or of any authorized representative of his / their firm for effective communication while contract is on. This E- mail ID and mobile phone number shall be submitted latest by date of award of contract.
- 19) The Government of India has implemented GST w.e.f 01/07/2017. The same will be applicable as notified by Government.
- 20) The bidder or the person authorized to sign the tender should sign on all important pages including i) Additional conditions, ii) All pages of schedule of quantities and iii) Declaration form.

Date:

Signature of contractor:
Name and address:

AIR INDIA LTD

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PROPERTIES & FACILITIES DEPT. C H E N N A I

TENDER NO:- MAA/ CW/ AUC/ ISC/SIGN / 779 DATED 10-07-2017

Sub: Providing signage boards for various buildings in Air India premises at Chennai.

SCHEDULE OF QUANTITIES

S no	Description	Qty	Rate	Per	Amount (RS).
1	Providing and fixing signage boards made of 3 mm thick Aluminium composite panel (ACP) over the wall with Aluminium " L " angle and square tubes of heavy duty 1.50" x 3/4" fixed with necessary fasteners and computerized vinyl cutting sticker of 3 M brand with matt lamination pasted duly and elegantly finished with approved colour as per design & Logo including scaffolding from the ground level to the signage level etc complete as directed for the following sizes.				
a)	GSD BUilding (50'-0" x 4'-0") (Rate rupees ----- -----only)	200.00 Sft		Sft	
b)	MMD Building (7'-6" x 13'-6") (Rate rupees ----- -----only)	101.25 Sft		Sft	
c)	Security Building(6'-6" x 3'-0") (Rate rupees ----- -----only)	19.50 Sft		Sft	
d)	Airlines House Building(32'-0" x 4'-0") (Rate rupees ----- -----only)	128.00 Sft		Sft	
e)	Cargo sales Building (77'-0" x 3'-0") (Rate rupees ----- -----only)	231.00 Sft		Sft	
f)	Security Tarining centre (10'-0" x 4'-0") (Rate rupees ----- -----only)	40.00 Sft		Sft	
g)	Domestic Cargo (50'-0" x 4'-0") (Rate rupees ----- -----only)	200.00 Sft		Sft	
h)	FHU (30'-0" x 4'-0") (Rate rupees ----- -----only)	120.00 Sft		Sft	
i)	Operations Building (10'-0" x 3'-0") (Rate rupees ----- -----only)	30.00 Sft		Sft	

Signature of contractor :

AIR INDIA LTD

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S no	Description	Qty	Rate	Per	Amount (RS).
j)	Canteen Building (8'-0" x 4'-0") (Rate rupees ----- -----only)	32.00 Sft		Sft	
k)	Air India Unity complex (20'-0" x 4'-0") (Rate rupees ----- -----only)	80.00 Sft		Sft	
	Total Rs				
	Rebate, if any				
	Grand Total Rs				

Amount in words
(Rupees
.....)

Place:

Signature of the contractor:

Date:

Name & address :

Mobile No:

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PROPERTIES & FACILITIES DEPT – CHENNAI

Name of work : Providing signage boards for various buildings in Air India premises at Chennai.

TENDER No: MAA/CW/AUC/ISC/SIGN/779

dtd 10-07-2017

DECLARATION

1. I/We hereby declare that I/We have read and understood the Conditions of Contract, Specifications, drawings Schedule of Quantities etc. and hereby agree to abide by them. In token thereof I/We have signed below and at the end of Schedule of Quantities. I/We also understand that otherwise this tender is liable to be rejected.

2. I/We understand that our Tender will not be considered, if the rates for items are not written both in FIGURES AND WORDS.

3. I/We hereby confirm that only the relevant entries asked for have been made within the Tender documents issued to us. I/We also confirm that in the even of any entry in this Tender document, other than the relevant entry, shall make this Tender invalid.

4. I/We hereby agree to obtain the Registration Number under the Contract Labour Act by Registering with the Labour Commissioner and furnish the Registration details to AIR INDIA LTD.

5. I/We hereby agree to obtain Employer's Number under the Employees State Insurance Corporation and the Provident Fund Commissioner.

6. I/We agree to submit to AIR INDIA LTD. necessary reports and returns as required for compliance of ESIS and PF regulations.

7. I/We hereby confirm that the percentage of labour component in the above work is _____% (In Words %age. _____)

Place:

Date: _____

SIGNATURE OF TENDERER WITH RUBBER STAMP