

NATIONAL AVIATION COMPANY OF INDIA LTD.



PROPERTIES & FACILITIES DEPARTMENT

OLD AIRPORT, KALINA, SANTA CRUZ (E), MUMBAI 400 029

CABLE : AIRINDIA TEL : 2626 5555 FAX : 2615 7130 INTERNET: www.airindia.com

TENDER NO : PF / C / 07 / 04 DATED 20 / 07 / 2010

**TERM CONTRACT FOR OPERATION & MAINTENANCE OF WATER
SUPPLY, SANITARY, PLUMBING & DRAINAGE INSTALLATIONS FOR THE
YEAR 2010-2011 IN AIR INDIA'S FIRST AND SECOND HOUSING COLONIES
AT KALINA; ALL EXECUTIVE FLATS AT PALI HILL APTS, BANDRA;
BUILDING NO 9 AT JVPD; SACHIN-DA-STRAINS AT KHAR; TWIN
TOWERS AT PRABHADEVI; SATYAM II AT MALAD IN MUMBAI
SUBURBS**

NAME & ADDRESS OF TENDERER:

TELEPHONE NOS:

OFFICE : _____

CONTRACT ADMINISTRATION PROFORMA

T.NO. PF/C/07/04

DATE: 20-07-2010

NAME OF THE WORK : *Term Contract for Operation & Maint. of water supply, sanitary, plumbing and drainage installations for the year 2010-2011 in Al's 1st & 2nd Hsg. colonies at Kalina, all Executives' flats at Pali Hill, Bandra; Bldg. no 9 at JVPD, Sachin-da-Strains at Khar, Twin Towers at Prabhadevi, Satyam II at Malad in Mumbai suburbs*

1. Estimated Cost of Work : **Rs.11.40 Lakhs**
2. The Tender documents consists of the following:
 - i) Contract Administration Proforma
 - ii) Conditions of Contract (to be referred to in our Contract Admin office at OAP).
 - iii) Specifications / Additional Conditions
 - iv) Special Conditions
 - v) Scope of Work
 - vi) Annexures I, II, III & Annexure 'A'
 - vii) Schedule of Quantities
 - viii) Declaration
3. The Tenderer is required to pay Earnest Money of **Rs.28,500/-** (Rupees Twenty Eight Thousand Five Hundred only)

[NOTE : EMD is to be paid in Cash only for amount of upto Rs.10,000/- which payment is to be made to the Cashier, Cash Section, Finance Dept., Old Airport, Santa Cruz (E), Mumbai 400 029. For EMD amount more than Rs.10,000/-, payment has to be made by way of DD / PAY ORDER payable to " NACIL " at Mumbai.]
4. The completed Tender Documents in Cover no: 2, accompanied by the Earnest Money Receipt / DD / Pay Order and the Acceptance Letter in Cover no: 1, addressed to the Director – P&F Dept., NACIL(A), Santa Cruz (E) should be deposited in the Tender Box kept in Admin Office before 3:00 PM on **12/08/2010**.
5. Tenders will be opened on **12/08/2010 at 3:30 p.m.** in the Office of the Director, Properties & Facilities Dept., Air India Ltd., Old Airport, Santa Cruz (E), Mumbai 400 029 in the presence of any intending tenderers who may wish to be present.
6. In case the Tenderer does not wish to quote for the work, he may please send a regret letter on the date of opening of the Tender.

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7. **EARNEST MONEY / SECURITY DEPOSIT :**

- a) Earnest Money Deposit : Rs.28,500/-
- b) Additional Security Deposit to be made within 15 days of date of issue of WO : -----
- c) Retention Percentage from Running / Final Bill : 7 ½ %
- d) Total Security Deposit : 10% (TEN PERCENT)
8. Time allowed for the execution of the work : ONE YEAR
9. **DEFECTS LIABILITY PERIOD:**
- a) Electrical & Mechanical works : 12 Months
- b) Labour oriented Jobs like this work : 06 Months√
10. Minimum value of work to be done between Two consecutive Running Account Bills For claiming by the Contractor : Monthly Payments
11. Likely period for Honouring Running Account Bill after proper submission : One Month
12. Likely period for Honouring Final Bill After proper submission : One Month
13. Percentage permitted in Rate Analysis For Extra / Deviated items to cover Overheads and Profits on materials + Labour : 20%(TWENTY PERCENT)
- On Labour Only : 15%

SIGNATURE OF ENGINEER-IN-CHARGE
CONTRACTS SECTION

SIGNATURE OF TENDERER WITH RUBBER STAMP

Tender no: PF / C / 07 / 04

Sub. Term Contract for Operation & Maint. of water supply, sanitary, plumbing and drainage installations for the year 2010-2011 in AI's 1st & 2nd Hsg. colonies at Kalina, all Executives' flats at Pali Hill, Bandra; Bldg. no 9 at JVPD, Sachin-da-Strains at Khar, Twin Towers at Prabhadevi, Satyam II at Malad in Mumbai suburbs

ADDITIONAL CONDITIONS

1. **SERVICE TAX:** As per Govt. of India notification, it is mandatory for the Contractor (Service Provider) to pay the Service Tax to Central Excise Department and the same shall be reimbursed by NACIL on production of the documentary proof of payment. The service Tax shall be of 10.30% or revised time to time on the cost of labour for the work executed. It is also notified that the Contractor shall register under Service Tax category and get a registration number from the Central Excise Dept. for this work.

In case additional condition is include saying that the rate quoted should be inclusive of all statutory payments including VAT and Service Tax, no separate payment will be made towards Service Tax and Indemnity Bond will be obtained from the contractor on Stamp Paper indemnifying NACIL from the responsibility of paying Service Tax.

2. **EARNEST MONEY DEPOSIT:** As per the Contract Administration Proforma.
3. **POLICE VERIFICATION:** The Contractors who have been awarded the job through Work Order shall furnish necessary Police Clearance Certificate in respect of character and antecedents of all Contract Labourers engaged by them, before commencing the work at site.

This will be a part of Contractual Agreement, as entire Airport including Air India Complex has been declared as "**Prohibited Area**". All such Contractors who would be awarded contracts are required to comply with the above requirements.

Contractors shall obtain such Police Clearance Certificate from Police available against a nominal fee per Certificate and they will submit this Certificate giving Work Order reference on it, to the Office of the Engineer In Charge of Properties & Facilities Dept., to be forwarded to our Security Department along with request for issuance of Entry Passes.

ADDITIONAL CONDITIONS

4. Following amendment is to be added to the Conditions of Contract after Para 20.7.0 Page No. 15:

20-8-0 It shall be the Contractor's obligation to comply with all applicable statutory requirements including in particular relating to minimum wages and the dearness allowance and emoluments payable to the employees. It shall be the Contractor's responsibility to furnish each month to Air India due compliance of all statutory requirements.

20-9-0 In the event of Air India incurring any liability by reason of any lapse and / or omission on the part of the Contractor, the Contractor shall, from time to time, and at all times, indemnify and keep indemnified Air India against all such liability including the cost thereof on Attorney and client basis.

5. Our General Conditions of Contract and Specifications Volumes - I, II & III are both applicable. The same are available in Administrative Section of PFD and can be purchased, if required

6. **QUOTATIONER SHOULD QUOTE THEIR RATES OF INDIVIDUAL ITEMS AND FOR REBATE OFFERED IN FIGURES AS WELL AS IN WORDS. IF THE RATES ARE NOT QUOTED IN WORDS IN ADDITION TO FIGURES, SUCH TENDERS WILL BE REJECTED. INCOMPLETE QUOTATION IN ANY FORM SHALL BE REJECTED.**

In case of Term Contracts, the percentage variation quoted by the contractors on the basis of AI Standard Schedule of rates should be quoted in figures as well as words. The quotation where percentage variation is not written in words will be liable to be rejected.

7. **PERFORMANCE GUARANTEE & RETENTION OF SECURITY DEPOSIT**

For this contract of Operation & Maintenance of Water Supply & Sanitary, Plumbing and Drainage Installation – Defects Liability Period is 06(SIX) Months after completion of term Contract.

8. **Amendment to Price Adjustment Clause in Conditions of Contract Booklet**

As mentioned in Special Conditions of Contract No. 2

ADDITIONAL CONDITIONS

9. **PURCHASE PREFERENCE POLICY FOR PSE**
" Preference shall be given for Products & Services offered by Public Sector Enterprises" as per prevailing orders of Govt. of India.
10. **CONTRACTOR'S ALL RISK POLICY**
As per the site conditions, the Engineer-in-charge will decide whether the CAR Policy is required for the subject work.
11. Intending Tenderers are advised in their own interest to visit the site of work and familiarise themselves with the site conditions before submitting their quotations.
12. The Contractor will not be entitled for any compensation due to enactment of any law regulation, etc. on account whether the same is/are enforced by state central Govt. during the tenure of the contract. Any other Tax like Sales Tax on works contract, Tax of levy, octroi, excise duty etc. on materials or any elements in respect of this contract shall be payable by the contractor and Air India will not entertain any claims whatsoever in this respect. The contractor's rates should cater for the same.
13. Rates for all items must cover the cost of all appropriate materials, labour, machinery, scaffolding, tools and plants and all appliances what so ever necessary for the complete execution of the work.
14. Mobilisation advance shall not be paid by Air India Ltd. on any account.
15. Various work permits as applicable for the job with reference of safety precautions will have to be obtained from regulatory sections of Air India before starting of the various works.
16. The contractor shall adhere to the rules, regulations and instructions of Security Dept. of Air India Ltd.

ADDITIONAL CONDITIONS

19. Every activity in connection with the subject work shall be carried out necessarily with the prior permission of EIC or his representatives.
18. 'Air India' and 'NACIL' are same and wherever Air India word is reflected, same can be read as 'NACIL'.
19. Before commencement of work, contractors are required to fill up and get approval of "work permit" for working at height from competent authorities in daily basis. This is mandatory requirement when workers are working at height more than 5 feet from floor level.
20. Contractors are required to procure adequate numbers of safety harness, helmets etc. duly approved by EIC before commencement of work at his own cost.
21. It should be distinctly understood that Air India reserves the right to split the tender among different characters as it may desire or issue 'Fractional Work Orders' to any other Contractors. If you could not progress the work as desired by Air India and no objection to this procedure shall be raised by you or any claim for compensation be raised because of such procedure.
22. Debris to be dumped at designated places only, at the end of the day's work. You will not be allowed to dump near the work in progress. If you will not be able to remove the debris within 7 days out of Air India premises, same will be carried out by Air India at your risk and cost. The amount will be recovered from your bill towards the expenses incurred by Air India to do the same.
23. Contractors may please note, that in case of deviation in the item or use of materials other than specified under instructions of EIC (Allowed due to non-availability or otherwise) same shall be dealt in rates as under:
"Difference in the cost of materials specified and actually used including taxes plus 20% overhead & profits (on the difference in cost of materials) shall be deducted from quoted rates in case of used material cost is lower than specified or paid extra in case of cost of materials are on higher side than specified as the case may be".
24. Contractor shall carry out any additional works related to water supply & plumbing etc. required during the period of Term Contract as & when instructed by zonal E. I. C's. Such work shall be carried out by employing additional workers & materials. The contractor will be paid separately for such works on the basis of actual expenses of materials & labours + 20% O.H.P. Non- Cooperation & negligence in this matter will affect the Performance Appraisal Report of the Contractor. Also this shall be considered as non-obeyance & breach of contract A.I. Ltd. have the right to terminate the contract any time by giving 2 months notice.

ADDITIONAL CONDITIONS

25. Description given in the attached Schedule of Rates - 2009 are only generally indicative of the type of work intended to be executed. Likewise, the quantities given in the Schedule should not be considered to be precise and are meant merely as a guide to the tenderers and are liable to vary according to the exigencies of work. It must be clearly understood that the Contractors before quoting, have fully acquainted themselves with the intend of:
- 1) Contract Administration Proforma
 - 2) Conditions of Contract (to be referred to on our web site under Tenders> PFD Manuals)
 - 3) Specification/ Additional Conditions
 - 4) Special Conditions
 - 5) Scope of work
 - 6) Annexures I, II, III & Annexure A
 - 7) Schedule of Quantities
 - 8) Declaration.
26. BMC Sewerages Charges/water charges-The bifurcation of total water + sewerage charges amounting to 1% of the tender cost, as specified in General conditions of contract, will be the proportion of .65 and .35.
27. The contract can be extended for the further period of six months if Air India and the contractor both are agreeable on the same terms and conditions, however this can not be considered as the right of the contractor for time extension.
28. **The Contractor should make available at work site the plumbers/ operators in emergency such as Bandh/Riots/ Strikes/Natural calamities etc. With necessary arrangements in consultation with /as instructed by EIC of the zone. The entitled overtime + 15% profit will be paid to the contractor by NACIL-A after duly certification of concern EIC.**

I/we here by declare that I/we have read an understand the additional conditions and here by agree to abied by them.

DATE:

PLACE

SIGNATURE OF TENDERER WITH THE RUBBER STAMP



PROPERTIES & FACILITIES DEPARTMENT

TENDER NO. PF/C/07/04

DATE: 20-07-2010

Sub. *Term Contract for Operation & Maint. of water supply, sanitary, plumbing and drainage installations for the year 2010-11 in AI's 1st & 2nd Hsg. colonies at Kalina, all Executives' flats at Pali Hill, Bandra; Bldg. no 9 at JVPD, Sachin-da-Strains at Khar, Twin Towers at Prabhadevi, Satyam II at Malad in Mumbai suburbs.*

SPECIAL CONDITIONS OF CONTRACT (for the subject work)

1. The Mumbai High Court in Writ Petition no. 3879 of 1990 has passed interim orders whereby NACIL and other respondents therein enjoined to maintain status-quo of 08 workers(7 Workers 1st & 2nd Colony & 1 worker at Pali Hill .Out of the 08 workers, one worker has resigned hence total following 07 workers. All these 07 workers are required to continue and perform their normal duties. Further all these persons are required to be paid minimum wages. Tenderers are required to ensure while submitting their tenders that the orders of the High Court are not in any manner breached.

The work has to be carried out through the following 07 workers only.

- | | | |
|------------------------------|---|----------------|
| 1. Mr. Govind Kale | - | Plumber |
| 2. Mr. Dilip kharate | - | Plumber |
| 3. Mr. Shankar r. Shivedikar | - | Plumber/Helper |
| 4. Mr. Santosh Jadhav | - | Plumber/Helper |
| 5. Mr. Shirirang Kharat | - | Plumber/Helper |
| 6. Mr. Ram Bansode | - | Operator |
| 7. Mr. Surendra V. Pandit | - | Operator |

2. The Contractor shall be responsible for compliance with provisions of all applicable laws including minimum wages Act, labour laws in connection with the services to be rendered under this service agreement and in relation to the employees employed/engaged for rendering these services The contractor shall hold NACIL blameless in respect of any claims pertaining to or made by employees of the Contractor. It is clearly understood that this service agreement and arrangement thereunder shall not constitute any relationship of employer/employee between NACIL on one hand and employees of the Organisation on the other hand.

...2/-

SPECIAL CONDITIONS OF CONTRACT *(for the subject work)*

3. Tenderers are requested to take note of the following important points carefully and submit their offers accordingly:

- a) Presently, the contract workers are to be paid daily wages @ Rs.230.47.
- b) Those contract workers who are working in Factory Areas and working more than 09 hours on any day or 48 hours in a week, will have to be paid overtime at double the rate.
- c) For others who are not working in Factory areas, overtime @ 1.5 times the daily rate will be applicable.
- d) No separate reimbursement will be made towards OT payment to workers. Contractors should take note of this and make suitable provisions while submitting their offer.

4 The Contractor has to take care of any statutory increase by Govt. of Maharashtra in minimum wages during the contract period. No separate reimbursement towards the same will be considered. However, if any revision / increase in wages over and above the statutory "Minimum Wages" is effected by Air India Ltd., following reimbursement only will be made by AIR INDIA LTD. in advance for a month and thereafter with the regular bills.

- a) Difference in statutory minimum wages prevailing at that time and the enhanced wages of Air India.
- b) Difference in OT due to the increase in item (a) above.
- c) Increase in Employees' Contribution towards ESIS / PF / BONUS at the prevailing percentages as applicable by law.
- d) Increase for compliance with statutory requirements due to enhanced wages.

5. Sufficient provision should also be made in their offer for tools / tackles, 2 sets of uniform per workman & one set of shoes etc.

SPECIAL CONDITIONS OF CONTRACT

6. An amount of Rs.115/- (Rupees One Hundred and Fifteen only) per person per month will be recovered from monthly bills of the contractors towards Canteen subsidy.

7. a) The Contractor shall disburse the payment to all workers in cash/cheque by the 5th of every month, for the work done in the previous month.

b) Wages to be paid to workmen on or before the due date as irrespective of contractors' monthly bills clearance by Air India Ltd.

8 COMPLIANCE WITH STATUTORY REQUIREMENTS :

a) Implementation of various labour laws applicable to your establishments like the payment of Bonus Act, The Factories Act, ESI Act, The Workman's Compensation Act, the Payment of Wages act, The Minimum Wages Act, etc. will be carried out by the contractor, including that of submission of various returns under the labour laws applicable to the establishment including that of the Contract Labour (Regulation & Abolition) Act. The contractor will further carry out all the statutory obligations required under the above Acts & Rules and undertakes to indemnify Air India against any action initiated by the person engaged by the contractor for the performance of the contract as well as by any other third party against Air India for any damages.

b) If the workers are liable for any deductions, towards Income Tax and Professional Tax, the same will be deducted by you at source from the wages to be paid to them. The amounts so deducted will be deposited by you with the appropriate authorities and necessary certificates issued to the individual worker and file the annual returns as required under the laws. The receipt of such deposits shall be submitted to Air India before submission of the following month's bill.

9. TERMS OF PAYMENT :

a) The payment shall be made on monthly basis for the work carried out during the previous month.

b) However, the final value of the entire work shall be worked out and paid to you to the extent the work actually carried out by you as assigned and verified jointly.

SPECIAL CONDITIONS OF CONTRACT

10. The contractor shall remove from the premises their employees who are found to be failing in his/their duties for whose presence in the premises is otherwise objectionable in the opinion of the NACIL representatives/Security staff.

11. The successful bidder will have to enter into a service agreement with NACIL, in such form as may be required by NACIL for the performance of the work, which will be subject to these conditions and/or other Terms & Conditions, which may be considered necessary or expedient by NACIL.

12. It is suggested that the intending bidder / bidders or their representatives should visit the various areas to study the details and nature of services to be rendered before sending their quotations. The contractor will be deemed to have satisfied themselves as to the nature and the area of work, local facilities of access and all matters and things in any way affecting their rendering services as per the agreement including Security requirements. No claims for extra charges shall be entertained in this behalf for any reason whatsoever.

13. Any complaint received in connection with the services shall be attended to by the contractor immediately, through existing manpower or by temporary arrangement.

14. Canteen facility by NACIL will be made available to any of the workers of the Contractor. An amount of Rs.115/- (Rupees One Hundred Fifteen only) per person per month will be recovered from the monthly bill of the Contractor towards canteen subsidy.

15. All records pertaining to this contract should be maintained/ kept by the contractor and made available to EIC/NACIL(A) officers as and when requested.

16. The Contractor shall not enter into any sub-contract., without the prior written consent of the Competent Authority. The clause 44.1.0 is applicable.

SPECIAL CONDITIONS OF CONTRACT

17. CONTRACT LABOUR ACT:

The Contractor shall comply with all the labour rules and regulations for the time being and from time to time in force. He shall comply with the *Contract Labour (Regulation & Abolition) Act 1970* and the rules framed thereunder and the Minimum Wages Act, 1948 and the rules framed thereunder. The Contractor shall comply with all the applicable laws, Ordinance, Rules & Regulations in respect of this contract and the employment of the workers, provided by him and shall obtain all such municipal and other Govt. Permits, Licences and Inspections as may be necessary and shall pay at his own cost all charges in connection therewith. If NACIL. is required to make any such payments initially, the same will be deducted immediately from their monthly bills.

Contractors are advised to approach the concerned authorities directly (i.e. The Registering & Licensing Officer), so that the licensing authorities will decide as to whether the contracts are required to register with them and obtain Licences accordingly for the specific work contract and the work carried out by them for NACIL., irrespective of the manner of employees working under them are more or less than 20 under intimation to Properties & Facilities Dept., AI Ltd.

On receipt of the Works Order, the contractor shall prepare, produce, maintain and update various registers and records like register of persons employed, Employment card, Service Certificate, wage register, overtime register etc. as mentioned under the Act.

18. CONTRACT LABOUR LICENCE:

The contractor shall be governed under the Contract Labour (Regulation & Abolition) Act 1970 and he should obtain the Contract Labour License from the Labour Commissioner's office within 15 days from the date of issue of the Works Order. The contractor shall ensure that workmen and the supervisors employed by him shall not be minor age.

19. RENEWAL OF CONTRACT LABOUR LICENCE

The Contractor shall renew the Contract Labour Licence from time to time and inform the Departmental Representative accordingly.

SPECIAL CONDITIONS OF CONTRACT

20.EMPLOYEES STATE INSURANCE SCHEME:

Contractor's workmen are required to be insured under the Employees State Insurance Act 1948. The contractor shall be solely responsible for any payment whatsoever in connection therewith including the cost of expenses required to be incurred in connection with the preparation and submission of returns etc. It will be the responsibility of the contractor to obtain the necessary code numbers as immediate Employer, payment of contribution at appropriate time to the ESIS authorities and also to ensure the availability of the facilities under ESIS to the employee. The contractor shall keep NACIL completely indemnified of all factors and aspects of Employees State Insurance Act and to the extent it may be applicable to this contract.

21. ESIS CONTRIBUTION:

Workers' contribution @ 1.75% of daily wages and O.T. payment, if any and Contractor's contribution @ 6.5% of daily wages and OT payment, shall be paid to ESIS authorities by the Contractor directly and proof thereof, otherwise same shall be deducted by Air India Ltd. from each month's bill submitted by Contractor.

22. The contractor shall also ensure that the Contract Labour is medically fit and in sound mind and health.

23. PROVIDENT FUND CONTRIBUTION:

The successful contractor has to get ESIS & PF registration done with appropriate authorities within 21 days of issue of work order and document submitted to PFD, NACIL, failing which the contract shall be terminated without any notice, at your risk & consequences thereof. The work order shall be issued subject to the lowest bidder accepting this clause. Since the contract writ petition workers are under status quo, it is mandatory to have their PF /ESIS account as per statutory requirement valid all the time without any break. Also at the end of contract period, the contractor has to hand over all documents as required by statutory authorities for registering the workers with the next contractor. The Security Deposit which is retained in NACIL shall be returned subject to compliance of the above.

It is the contractor's responsibility to obtain the necessary registration codes for PF and EIS Card from the authorised and make payment of workers contribution @ 12% of daily wages and contractor's contribution @ 12% of daily wages alongwith 1.61% Administrative Charges shall be deposited with authorities & proof of payment shall be submitted to PFD, NACIL.

SPECIAL CONDITIONS OF CONTRACT

Any other charges, interest on account of late payment to the authorities shall be born by the contractor.

The receipts of payments thus affected shall be submitted to PFD, NACIL. In the event of any failure in payment, the subsequent monthly bill shall not be processed. However the first month bill shall be processed by retaining the contribution and the same shall be released on submission of proof of payment.

Bombay Labour Welfare Fund Act, 1953

In addition to PF, ESIS contractor has to make payment under the above act @ Rs. 12/- per staff contribution and Rs. 36/- per staff as contractor's contribution for half year. Necessary proof of payment has to be submitted to NACIL.

24. **YEARLY BONUS**

It shall be paid to the workers at the minimum rate of 8.33% of the gross amount of wages by the contractor.

25. **PERIOD OF CONTRACT:**

This contract is valid for a period of one year. However, if mutually acceptable by both parties, the contract may be extended for a further period of one year or part thereof on same terms and conditions.

26. **UNIFORM :**

Workmen deployed on duty shall be provided by the Contractor with two sets of Grey coloured Terrycot uniform consisting of full pants and half sleeve bush shirts; and one pair of shoes. The same shall not be payable by Air India Ltd.

While on duty, workmen shall wear the uniform. Contractor shall arrange the uniform within one month from the date of work order. Acknowledgement from each worker shall be obtained towards receipt of Uniform, failing which, per month/per worker, an amount of Rs.500/- will be deducted from the monthly bills. Recovery towards non-compliance of issue of uniform shall be made effective from commencement of work.

SPECIAL CONDITIONS OF CONTRACT

27. **DUTY ROSTER:**

The Contractor is requested to submit monthly a Roster of the workmen working in each shift, indicating timing, weekly off, place of work, to concerned Asst. Gen. Manager, before the beginning of each month.

The non-compliance of the instructions, habitual absenteeism, not observing timings / roster by the workers covered under writ petition, shall be brought to the notice of the Gen. Manager, Industrial Relations, Santa Cruz and copy to Properties & Facilities Dept.

The Attendance Register and Overtime Register should be procured by the Contractor and maintained by the Contractor's supervisor. The Attendance Register shall be signed by the workers and the same shall be kept in Properties & Facilities Dept. , Maint. Office at Bldg. no:28 at AI 1st. Hsg. Colony.

28. **E-MAIL ID:**

contractor shall mention E-Mail ID of their firm or of any personal individual so that instructions can be passed on for any important work/complaint in case contractors, supervisors/contractor himself is not available on specific day.

29. **PAYMENT OF OVERTIME:**

With regard to the payment of overtime to those contract workers, who are rostered in three shifts round the clock and working more than 48 hours per week or more than 9 hours a day in the Operational area (factory area) will be paid overtime at double the rate. The other utility contract workers other than operation area, the overtime will be paid at 1½ times. **No separate reimbursement will be made towards OT payment to workers.** Contractors should take note of this and make suitable provision while submitting their offer.

The Contractor should mark clearly absentism of Operators / Plumbers in Attendance Register. Incase of operator, who is not reporting on duty for particular shift should be marked absent & the payment dealt with. The other operator continuing the duties or working in lieu of the absent one shall be paid accordingly.

30. Sufficient provision should also be made for tools / tackles, 2 sets of uniform and one pair of shoes per workman etc.

SPECIAL CONDITIONS OF CONTRACT

31. POLICE VERIFICATION OF CONTRACT LABOUR:

The Contractor who have been awarded the job through Work Order shall furnish necessary Police Clearance Certificate in respect of character and antecedents of all Contract labourers engaged by them, before commencing the work at site.

This will be a part of Contractual Agreement as entire Airport, including Air India complex, has been declared as "Prohibited Area". All such contractors who would be awarded contracts are required to comply with the above requirements.

Contractors shall obtain such Police Clearance Certificate from Police (available against a fee) and they will submit this Certificate giving Works Order reference on it, to the office of the Engineer in charge of Properties & Facilities Dept., to be forwarded to our Security Dept., along with request for issuance of Entry Passes.

32. Tenderers are requested to note these above points carefully and submit their offer accordingly.

DATE : _____

PLACE : _____

SIGNATURE OF CONTRACTOR WITH RUBBER STAMP



PROPERTIES & FACILITIES DEPARTMENT

TENDER NO. PF/C/07/04

DATE: 20-07-2010

Sub. Term Contract for Operation & Maint. of water supply, sanitary, plumbing and Drainage installations for the year 2010-11 in AI's 1st & 2nd Hsg. colonies at Kalina, all Executives' flats at Pali Hill, Bandra; Bldg. no 9 at JVPD, Sachin-da-Strains at Khar, Twin Towers at Prabhadevi, Satyam II at Malad in Mumbai suburbs.

SCOPE OF WORK

Scope of work under this contract shall include the following:

Operation & Maint. of water supply, sanitary, plumbing and drainage installations in AI's 1st & 2nd Hsg. colonies at Kalina, all Executive's flats at Pali Hills, Bldg. no 9 at JVPD, Sachin-da-Strains at Khar, Twin Towers at Prabhadevi, Satyam II at Malad in Mumbai suburbs. The location of the pumps are listed in Annexure II. The contractor shall also maintain regular water supply for all offices, godowns, common areas, gardens etc. using borewell pumps.

IMPORTANT NOTES :

- i) Contractor shall also maintain water mains of any size from BMC or AI feeding to all buildings at 1st & 2nd Housing Colonies at Kalina and specially provided for AI Ltd. at other locations specified in the subject.
- ii) The Contractor shall prepare building & installation wise check-off cards for periodic maintenance , predictive maintenance and preventive maintenance with frequency decided jointly with EIC. Break-down maintenance work carried out also to be recorded.
- iii) All works shall be carried out in accordance with latest IS specifications & codes. In the absence of any specifications & codes, International Specifications and codes shall be considered.
- iv) The Contractor shall plan and execute routine works with optimum manhours and mandays.
- v) Detailed scheduling of Preventive Maintenance works, special checks and restoration works etc. shall be made in advance as per the Tender. Approval for the same shall be obtained from the Engineer-in-Charge, including for any major material procurement
- vi) a) In order to control attendance / overtime allowances, the contractor should monitor continuously the attendance of contract workers and keep check on the absenteeism and pay their wages accordingly.
b) After assessing the quantum of all types of works, necessitating deployment of available contract workers in lieu of absentees, the contractor shall obtain prior approval from the Engineer-in-Charge for such deployment.
c) Nothing in this rule shall be deemed to affect the provision of the "Payment of Wages Act" and /or "The Factories Act".

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SCOPE OF WORK

A. OPERATION OF PUMPS / MOTORS:

1. Operation of Electrical and Diesel Pumps
2. Maintenance of pumps motor and other connected accessories.
3. Ensuring pumping & filling up of various tanks as per timing suggested by EIC.
4. Maintenance of Log Books indicating daily starting / stopping of various pumps.
5. Closing & opening of suction delivery valves control valves & checking flow into suction & overhead tanks shall be carried out by the operator engaged by the contractor.
6. Switching ON / OFF of starter, main switches, etc. shall be carried out as per laid down procedure / manufacturer's recommendation.

B. MAINTENANCE OF PUMPS:

The details of pumps provided at various locations are as per Annexure II.

1. In addition to the pumps/motor included of Annexure II Contractor shall have to carry out the maintenance of existing installation.
2. The contractor shall carry out maintenance & servicing of pumps and motor so as to ensure smooth and efficient working of all pumps throughout the contract period. The Contractor shall send occasionally, experienced and skilled mechanic and electrician who shall attend maintenance work within the time schedule.
3. The responsibility for the maintenance of pumps, motors, starters etc. shall totally lie with the Contractor. They should periodically check for ensuring serviceability of the pumps, motors and other connected electrical installations, to ensure smooth working of the system. For the above, the contractor will liase day-to-day with the Engineer-in-Charge of E&M Section.
4. All pumps & motors shall be serviced by experienced mechanic/electrician periodically as per Annexure I , III & A, for which party has to submit their offer/quotation against item no: 2 in Schedule of Quantities.
5. Electrical installation upto main switch of panel and starter is maintained by AI Ltd.
6. Regular checking & cleaning of electrical starters/switches shall be carried out under this contract.
7. Contractor shall have a detailed joint inspection alongwith representative from AI Ltd and previous contractor immediately before taking over the installation. The detailed list of any defect shall be pointed out during the inspection and specifically before taking over.

SCOPE OF WORK

8. Any leakage due to gland packing of pumps or otherwise is to be reported to the E&M Section and corrective action should be taken immediately. The contractor is required to carry out periodical greasing, replacing gland packing, inspection and cleaning of pumps, stainers, non-return valves and foot valves.
9. Pump to motor shaft and coupling should be periodically checked for alignment and tightness of nuts and bolts.
10. Motor terminals shall be checked periodically and any condition / irregularity in connection to be brought to the notice of E&M Section and corrective action to be taken as directed by them.
11. Motor or pump, when necessary shall be decoupled, removed and fixing to be done as directed by E&M Section.
12. Contractor shall ensure proper grounding earthing of motor starters and switches and any irregularity to be brought to the notice of the EIC.
13. The contractor should attend to the breakdown on priority basis. Records of the breakdowns should be maintained as directed by EIC. It is the responsibility of the contractor for keeping proper records of the breakdown and repairs carried out.
14. In case of any failure/ breakdown of electrical system/ motors/ starters/ pumps etc., the same shall be brought to the notice of E&M section immediately. The contractor shall further follow up and render any assistance required for the rectification / repair work of the system.
15. Contractor is required to carry out various checking of pumps and motors as given in the Annexure II & III for which no extra payment shall be made.
16. All the monthly maintenance bills will be submitted to the Competent Authority along with monthly roster, register, log book and performance certificate that "No Complaint" is pending in any area. All pumps/ motors / starters sets are in working condition in etc. from E&M section as per Annexure "A".
17. Mobile pumps shall be kept in perfect working order and necessary weekly test trials shall be carried out in the presence of E&M representative as per laid down norms. A register shall be maintained to record such tests.

C. PLUMBING / SANITARY MAINTENANCE:

1. Contractor shall employ adequate number of skilled Licence holders and experienced plumbers/operators, helpers, supervisors etc. who shall attend at the time of pumping hours as per instructions of the EIC for the smooth effective proper functioning of the contract.

....4/-

SCOPE OF WORK

2. Foot valves of every pump to be checked for proper functioning replacement whenever necessary, to be carried out as directed by EIC.
3. The necessary tools, appliances, special tools, scaffolding and other equipment required for the day-to-day maintenance/emergency works shall be arranged by the contractor at no extra cost
4. The contractor shall ensure the adequate water supply, carry out repairs/replacement and attending to plumbing / sanitary / drainage complaints including recording meter reading daily and maintaining log book for the same and shown to EIC daily. Whenever there is a shortage in water supply, the operators should inform the EIC immediately.
5. Spares / Replacement material like G.I pipes, taps, valves of any size and type plug, bend, T's pillar taps, PVC connector, washbasin with necessary fittings etc. will be supplied by AI Ltd. free of cost. In case the materials are not readily available in Stores, Contractor shall procure the same from market on urgent basis and attend to the complaint as per instructions of EIC and all such complaints shall be attended to within 8 hours from the time of receiving complaints, failing which compensation for delay shall be levied upon. Contractor shall be paid actual/ reasonable cost of material plus 15% towards overheads profit and transportation
6. Work under this contract is also covered for sanitary , plumbing installation & maintenance of internal and external water supply, drainage installations, tube wells, control valves, water meters, chambers etc. for various buildings in 1st & 2nd Hsg. Colonies and other areas as mentioned in the subject .
7. Removing / replacing / repairing the bib taps, pillar taps, gate or wheel valves, sluice valves, nelson valves, plastic taps, metallic taps, etc. of any size / type
8. Repairing and / or cleaning, and / or replacing CI / GI / PVC pipes direct and / or down take, pipe line together with all the fittings of jointing with lead or coupling with hesian threads, zinc oxide, flanges etc. as the case may be, supplied by AI Ltd., all as directed by EIC.
9. Ensuring proper distribution of water supply at various users outlets of building / flat and at any other locations from available source of water.
10. Diverting the existing water supply line with all fittings and fixtures including laying new line with fitting pipes supplied by AI Ltd. all as directed by the EIC.
11. Removing and cleaning all chokes in supply taps, 'P or 'S traps of W.C pans, bathrooms, wash basins, sinks, waste water line of all sizes inspection chamber upto main chamber etc.

....5/-

SCOPE OF WORK

12. Replacing and/or repairing damaged/deteriorated sanitary wares such as wash basins, sinks, flushing tanks, urinals, alongwith all accessories and fittings, plugs, bends etc. including breaking and chiselling and making good with material supplied by AI and all as directed by EIC.

13. The manpower employed for respective jobs i.e. water supply, plumbing, sanitation, drainage and pumping must be well experienced and conversant with the nature of such job entrusted to them and got approved by the Engineer-in-Charge.

14. Contractor shall maintain complaint register for water supply, plumbing, sanitary, drainage and pump operation and maintenance separately for each building, the nature of complaints will be listed out by authorised representative of works maintenance section / occupants. The complaints shall be attended as in Annexure I and signature with date is to be obtained from the Supervisory staff / EIC / occupants against each complaint and submitted every week for perusal.

15. Contractors shall provide sufficient number of labourer (helpers / skilled plumber and skilled operators to ensure the smooth functioning of pumping, water distribution at user outlets They should also ensure that there is no water 'OVERFLOW from over head/under ground tanks. If such overflow is not attended to immediately or if the service provided are unsatisfactory in the opinion of the EIC, the compensation will be invoked as per Clause no: 39.0.0 of the Condition of Contract., i.e upto a maximum of 15% of the monthly payment due for the service and a minimum of Rs.50/- per day per complaint.

16. i) To disconnect / reconnect water cooler, wherever required
ii) To replace filter assembly of water cooler wherever necessary (filter assembly shall be supplied by AI Ltd.)

17. To provide water line to new or old water cooler and water purifiers wherever required with material supplied by AI Ltd.

18. To promptly attend any leakage on supply line or drain line of water cooler, water purifier wherever requested by user. Contractor to provide one skilled plumber for attending such jobs.

19. To provide new waterline to wherever required by users, with material supplied by AI Ltd.

20. Disconnecting / connecting any geyser installations of various users and to provide new water connection to the geyser wherever requested However material will be supplied by AI Ltd.

21. To ensure proper water supply to the overhead tanks situated over the building within 1st & 2nd Hsg. Colonies and other areas mentioned in the subject.

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SCOPE OF WORK

22. Any leakage in the line or blockage of line to be removed immediately.
23. Proper cleaning of pump room premises should be maintained by Contractors like cleaning the top slab of UGR, cleaning the area by removing wild growth, surface dressing the area, etc. as directed by the EIC.
24. Contractor shall be responsible for monitoring complaint register kept in Properties & Facilities Dept. office. The Contractor or his representative shall be present for the full day in the pump house or main office on extn: 5475 for receiving instructions and also they should report to the Properties & Facilities Dept. office at 9:00 AM and 2:00 PM for receiving urgent instructions and noting the complaint from the register and they will sign the register.
25. In case of failure to rectify and complete the work as explained the scope of work in Clause "25" above within the time limit as mentioned below, the work shall be carried out through other agency at their risk and cost without further information.
- | | | |
|--------------------|-----|----------|
| 1. Minor Complaint | ... | 24 hours |
| 2. Major Complaint | ... | 04 hours |
26. Cleaning / Removing chokes from drainage line after 1st chamber shall be arranged by the Contractor through special agency for which extra payment shall be made to them through separate work order to them after rate negotiation by EIC.
27. All existing buildings in 1st & 2nd Hsg. Colonies and new occupations / buildings completed during the work order period shall be covered under the scope of this work.
28. The pump Operator / Supervisor shall intimate the respective zonal in-charge of Properties & Facilities Dept. immediately the shortage of Water supply from BMC, if any.
29. It is the responsibility of the Contractor to ensure proper distribution of water supply through their operations. For this the Contractor should study the distribution system and monitor the same.
30. The Contractor shall carry out the chlorinating of water whenever directed by the EIC. However, the material will be supplied by Air India Ltd.
31. Our Standard Terms & Conditions of Contract are applicable to this Contract.

....7/-

SCOPE OF WORK

D Cleaning of Underground & Elevated and Over head water tanks:

Contractor shall clean under ground / overhead / elevated water tanks in 1st & 2nd Housing Colonies, and all executive flats in Mumbai as mentioned in the subject, within the months of April and October, as instructed by EIC, within the stipulated time, within the tenure of the contract. RCC-UG tanks shall be cleaned using pneumatic / mechanised system and other OH & HDPC tanks shall be cleaned manually. Adequate labour, pump for emptying the tank, bleaching powder and cleaning material shall be provided by the Contractor at no extra cost without hampering the schedule as directed by EIC.

The bill towards tank cleaning will be included in the monthly bills of May and November.

If any cleaning of tanks are not carried out in April and October, the same will be carried out through other agency. The difference of actual expenditure and additionally 20% as Dept. administration charges shall be recovered from the monthly bills.

EXAMPLE :

Quoted rate for tank cleaning (say)	:	Rs.10,000.00
Actual expenses incurred for carrying out at his risk and cost	:	Rs.12,000.00
Recovering the difference in cost to that of actual quoted (Rs.12000 – Rs.10000)	:	Rs. 2,000.00
Recovery towards Admin. charges 20% of Rs.12000/-	:	Rs. 2,400.00



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ANNEXURE - I

1. In case of emergency, contractor shall arrange the additional staff for attending emergency faults at day or night time including Holidays without extra charges. In case of attending similar nature of emergency / urgent work at any other AI Ltd. Premises not covered under this contract, the contractor shall arrange the adequate staff as directed by the Engineer-in-Charge, shall be paid separately for such jobs based on actual expenses on labour and material / rate analysis with 20% OH profit & transportation

2. **TIME SCHEDULE:**

Plumbing Work:

Minor repairs : Repairs covered under this group consists of replacing / repairing and fixing new taps, stop cocks, pillar taps, PVC connector, bottle traps, ball cocks, float valves, etc. Shall be attended within 8 hours from the time of complaint.

Major repairs : Any breakdown in water supply line is required to be repaired / replaced on war footing basis and shall have to be attended to immediately, so as not to affect water supply but not later than 8 hours.

In case, for the above major / minor repair works, materials required is not readily available with AI Stores, it shall be the responsibility of the Contractor to procure the material from the market, which are required to works of minor or major repairs as per EIC's instructions. Under the circumstances, the Contractor shall be paid the reasonable market price of parts/spares plus 15% OH profit and transportation.

Sanitary Work : Any chokes inside the building (in wash basin, sink, toilet block, bath room) are needed to be removed immediately within 24 hours.

Repair to Pump / Motor : Any breakdown in this category needs to be attended to on war footing basis, but not later than 12 hours, so that water supply to the consumer can be maintained as per the schedule which is approved by the Engineer-in-Charge.

NOTE : For any emergency the contractor has to arrange necessary labour, i.e. plumbers, helpers, technicians etc. for immediate repairs.

ANNEXURE - I

Regarding In-shift Pattern :

- A. Pump Operator is required in shift, on all days of the week.
- B. All other staff are required only during normal working hours on ALL THE DAYS of the week (except SUNDAYS).
- C. An attendance register shall be maintained at site with monthly shift duty roster attached by the Contractor and the same should be available for verification by the EIC or his representative.

3. Compensation for delay to attend to the complaints :

It is the responsibility of the contractor to ensure the rectification of fault within the time schedule.

Working of pumps will be periodically inspected by the representatives of E&M Section along with the Contractor's representative. Any defects found should be attended to immediately and reported back to EIC on completion.

4. Termination of Contract :

If the work is not of required standard or to the satisfaction of EIC / Authorised representative of Air India Ltd. or if the contractor commits a breach of any of the terms and conditions, Air India Ltd. have the right to terminate the contract any time by giving 2 months written notice of termination to the contractor and the Security Deposit, with EMD, available with AI Ltd. shall be forfeited.

5. Penalty for delay to attend to the complaints:

It is the responsibility of the contractor to ensure the rectification of faults within the time schedule indicated in para (2) above. In case of failure to rectify and complete the work as explained in Clause (2) above, within the time limit, an amount as specified below will be recovered from the contractor's bill.

- (I) Plumbing work : Minor repairs : Rs. 50/- per day per complaint.
- (ii) Plumbing work : Major repairs : Rs. 100/- per day per complaint
- (iii) Sanitary / Drainage work : Rs. 100/- per day per complaint.
- (iv) Repairs to pump / motor : Rs. 100/- per day per complaint

NOTE : Working of pumps and motors will be periodically inspected by the representative of E&M Sec. alongwith the Contractors' representative. Any defect found should be rectified immediately.

- v) Water supply : Rs.100/- per day per complaint

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ANNEXURE II - 1st Housing Colony

SR. NO.	LOCATION	PUMP MAKE	MOTOR MAKE	SUCTION	DELIVERY	REMARKS
1	Main O / H Tank	Worthington / Simpson (423) - (4 nos)	Crompton - 30 HP	6"	4"	
2	Garden Pump	Beacon Make Mono Block - 3 DM -4	Beacon - 10 HP	3"	3"	
3	Pump near School Bldg. (For School bldg. no: 43 & 45)	Beacon - 2 nos 1 1/2 DM - 8 Mono Block	Beacon - 5 HP	2"	2"	
4.	New Pump House Bldg. no: 29	Beacon - 3 nos	Crompton / B.B. 30 HP	6"	8"	
5	Priming Pump for main Pump House.	Beacon - 1 no. Mono Block		1"		Non- return valve
6	Priming Pump for Pump House	Tullu Make - 1 no. Mono Block type	1 HP	1"	1"	

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ANNEXURE II - 2nd Housing Colony

<i>SR. NO.</i>	<i>LOCATION</i>	<i>PUMP MAKE</i>	<i>MOTOR MAKE</i>	<i>SUCTION</i>	<i>DELIVERY</i>	<i>REMARKS</i>
1	Main Pump House	Beacon - 2 1/2 (Six nos)	Kirloskar BB 12.5 HP (6 nos)	3"	2 1/2"	
2	Priming Pump	Beacon - Monoblock - 1 H.P.	Beacon	1"	1"	

ANNEXURE II - OTHER AREAS

<i>SR. NO.</i>	<i>LOCATION</i>	<i>PUMP MAKE</i>	<i>MOTOR MAKE</i>	<i>SUCTION</i>	<i>DELIVERY</i>	<i>REMARKS</i>
1	AI Apts, Pali Hill at Bandra	Worthington / Siemens 2 nos. 75 HP	Monoblock	2"	2"	
2	AI Apts, Pali Hill at Bandra	Borewell 5.5 HP Asian make	Submersible	--	2"	
3	Sachin -- da -- Strains at Khar	Wasp make 2 Stage Type	Everest make 5 HP	2"	2"	
4	Sachin -- da -- Strains at Khar	Primam make monoblock 1 no.	Submersible 5 HP	2"	2"	
5	JVPD	Beacon make 5 HP 2 nos.	Monoblock	2"	2"	



ANNEXURE III

CHECK LIST

SR. NO.	DESCRIPTION	DAILY	WEEKLY	MONTHLY	QUARTERLY
I. <u>PUMPS</u>					
1.	Valve glands	*			
2.	Greasing		*		
3.	Inspect & clean pump strainers		*		
4.	Bearings & lubricating		*		
5.	Clean & replace bearings lubrications		*		
6.	Clean, alignments & condition of shaft & impeller checking				*
7.	Checking of non-return valve		*		
8.	Inspect shaft, shaft sleeve, bearing & bearing house, etc.		*		
9.	Inspect foot valves, non-return valves		*		
10.	Vibrations		*		
II <u>MOTORS:</u>					
1.	Lubrications		*		
2.	Check for heating	*			
3.	Check for current variations	*			
4.	Check for voltage	*			
5.	Repl. of brushes whenever necessary				
6.	Vibrations		*		



ANNEXURE A

CHECK LIST

This to certify that the following pumps, motors, accessories and fittings at pump room are inspected weekly as given below

LOCATION OF PUMP ROOM		DATE OF INSPECTION
SR.NO.	EQUIPMENT	PRESENT CONDITION
		REMARKS
1	Pumps	1. 2. 3. 4. 5.
2	Valve & Glands	1. 2. 3. 4. 5.
3.	Cleaning, Replacing & Greasing Of Bearings	1. 2. 3. 4. 5.

:2:

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ANNEXURE A

SR.NO.	EQUIPMENT REMARKS	PRESENT CONDITION
4.	Foot Valve	1. 2. 3. 4. 5.
5.	Non Return Valves	1. 2. 3. 4. 5.
6.	Shaft & impeller alignment, Sleeves	1. 2. 3. 4. 5.
7.	Bearing and its housing	1. 2. 3. 4. 5.
8	Motors a) Lubrications	1. 2. 3. 4. 5.

....3/-

: 3 :

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ANNEXURE A

SR.NO.	EQUIPMENT	PRESENT CONDITION
	b) Heating	1. 2. 3. 4. 5.
	c) Current Variation	1 2. 3. 4. 5
	d) Brushes (Replacement)	1. 2. 3. 4. 5.
	e) Starters	1. 2. 3. 4. 5.
	f) Switches	1. 2. 3. 4. 5.

ANNEXURE A

SR.NO.	EQUIPMENT REMARKS	PRESENT CONDITION
	g) Fuses	1. 2. 3. 4. 5.
	h) Earthing	1. 2. 3. 4. 5.
9.	l) Rewinding of motors	1. 2. 3. 4. 5.
10	Foundation / Fixing arrangement	1. 2. 3.

*SIGNATURE OF
CONTRACTOR'S
SUPERVISOR*

*SIGNATURE OF
MGR
(E&M)*

*SIGNATURE OF
AGM(T) - (E&M)*



PROPERTIES & FACILITIES DEPT. SANTA CRUZ

T.NO : PF / C / 07 / 04

Dtd: 20-07-2010

Sub. Term Contract for Operation & Maint. of water supply, sanitary, plumbing and drainage installations for the year 2010-2011 in AI's 1st & 2nd Hsg. colonies at Kalina, all Executives' flats at Pali Hill, Bandra; Bldg. no 9 at JVPD, Sachin-da-Strains at Khar, Twin Towers at Prabhadevi, Satyam II at Malad in Mumbai suburbs.

SCHEDULE OF QUANTITIES

SR. NO.	DESCRIPTION	QTY	RATE Per month	AMOUNT (Rs.) per annum
1	Charges towards Operation and Maintenance of water supply, sanitary, plumbing and drainage installation alongwith pumps at Air India 1st & 2nd Hsg. Colonies, Kalina, Air India Apts at Pali Hill , Bldg. no 9 at JVPD, Sachin-da-Strains Khar, Twin Towers Prabhadevi, Satyam II Malad at Mumbai suburbs as per the scope of work and Special / additional / amendments to Conditions of Contract compliance with labour laws, various Acts & Rules, statutory requirements, mandatory requirements, taxes, levies etc. as specified by providing adequate number of plumbers, operators, helpers, technicians, etc. subject to the conditions specified under Para no: 1 of "Special Conditions of Contract for the work", including providing and supplying necessary sets of tools, testing equipment, special tools, uniforms etc. and overhead and profit, transportation, etc. for all the days of the week, including Saturdays, Sundays and Holidays in required shift pattern required for day-to-day work and attending emergencies, breakdowns, periodic checks, preventive maintenance, consumables, etc. all as directed by the EIC. The rate shall include wages, ESIS, PF, Bonus, etc. all as per statutory requirements	JOB	LS	

RATE IN WORDS

....2/-

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Dtd: 20-07-2010

SR. NO.	DESCRIPTION	QTY	RATE Per month	AMOUNT (Rs.) per annum
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FOR 12 MONTHS

- 2 Servicing of water distribution pumps and motors at various locations at AI 1st & 2nd Hsg. Colonies & AI Ltd.'s installations at other places in the subject by providing skilled technicians, electricians and helpers whenever required, including providing grease, gland packing, air cock and coupling & bushes etc. For other consumable material separate works order will be issued. (Please refer Scope of work - Maintenance of pumps).
- JOB LS / per
month

RATE IN WORDS

- 3 Cleaning of overhead and underground tank by using pneumatic / mechanised system for RCC UG tanks and manually for other tanks of HDPE & OH Tanks including supplying machine, tools and providing required material, labour etc. for completion of the work, all as directed by EIC (Tank cleaning to be carried out in the stipulated period in April and October only in two occasions in a year.
- JOB LS / per
occasion

RATE IN WORDS

Note: 1. The quoted LS amount is for two occasions. However, on pro-rata basis only the bill shall be payable for the works completed on each occasion

2. O/H and UG Tanks of all the areas of Colony I & II and all other executive flats are covered as mentioned.

BILL TO BE SUBMITTED ONLY IN MAY AND NOVEMBER

TOTAL

**REBATE, ___%, IF ANY
(in figures & in words)**

GRAND TOTAL

Amount in Words : (Rupees

NOTE: Only correct applicable service tax shall be payable extra and the quoted rates should not include Service Tax.

DATE :

PLACE:

SIGNATURE OF THE TENDERER WITH RUBBER STAMP

